

Blackhawk Bowhunters
Board of Directors Meeting Minutes
April 27, 2020 @ 6:30 PM – Zoom Conference Call

Officers		Board Members	
x	Dale Goytowski - President		Brian Kreutz
x	Dannielle Hendon – Vice President		Chad Worrall
x	Jerry Gleisner – Treasurer		Ed Pierick
x	Amy Crooks – Secretary		Jamie Zahalka
	Board Members	x	Jason Newville
x	Alan Riggs		Jeff Schultz
	Brian Austin	x	Jon Dove

- Meeting called to order by Dale Goytowski
- **Secretary:**
 - Review minutes from the previous meeting
 - ✓ Jerry made a motion to approve minutes; motion seconded by Jon; motion approved
 - Next meeting is scheduled for June 1, 2020
- **Treasurer:**
 - Review the treasures report
 - ✓ Approximately \$175K cash on hand
 - ✓ Approximately \$19K increase from 2019 to 2020
 - We took in \$2,915 less revenue during 1st quarter vs. last year at this time
 - Raffle income is \$2,575 less than last year
 - Expenses are \$4,502 higher this year compared to last year
 - Beer & food is \$1,900 higher than last year, but this is more of a timing issue
 - Maintenance is \$626 higher than last year, highest expense was beer cooler
 - Vortex expense is \$1,497.57 higher due to the payment for the tents, chairs, tables & toilets; this is also a timing issue
 - ✓ Tony made a motion to approve treasures report; motion seconded by Kurt; motion approved
- **Covid-19**
 - The governor’s “Safer at Home” order was extended until May 26, 2020
 - Governor’s Badger Bounce Back plan
 - ✓ The Phase 1 gathering limit is 10 people. The NFAA shoot on May 23rd won’t happen.
 - ✓ All tournaments & leagues scheduled for this Summer & Fall appear to be at risk based on the published Badger Bounce Back guidelines.
 - The board discussed ways to hold a summer 3D league while complying with the governor’s order and maintaining social distancing guidelines. Dale will follow up with Jamie.
 - ✓ League typically starts 2nd or 3rd week of May
 - ✓ Suggest setting up tee times for shooting leagues
 - ✓ Electronic submission of league scores
 - ✓ Beastmode Team has volunteered to set up & move targets around to help Jamie
 - ✓ Recommend setting up (16) 3D targets on outdoor range now and having them accessible for members to shoot for a \$5 fee
 - Discourage gatherings of groups greater than 4
 - Jon made motion to approve setting up targets now, seconded by Amy; motion approved
- **Raffle**
 - 2020 Raffle status update – Dannielle Hendon
 - ✓ Drawing is scheduled for 6:00 PM on May 4, 2020
 - Dannielle, Dale, Tony & Kurt will facilitate the raffle @ Blackhawk
 - Ticket tumbler is in the beer closet
 - White board available to write names of winners
 - ✓ Jerry sent 275 envelopes to members & families
 - Did receive some comments/feedback that they did not want to buy tickets because the club has enough money
 - 70 families returned their envelopes
 - Recommend not using this years’ results as a factor in whether to continue raffle
 - Current revenue from raffle is \$8,080, more than enough to cover expenses

- Have spent \$4,434 on prizes plus the cost of guns last year was approximately \$1700, so we are on course to clear at least \$2,000 this year.
- **Larry Kinsman's Pool Installation:**
 - Larry offered to disinfect the indoor range and clubhouse at no cost. Larry will also leave some bottles of disinfectant for Blackhawk to utilize around the club.
 - Jon spoke to the pool people and they are still a month out from completing
 - Jon spoke to the Pool installers and they are doing their best to clean the parking lot each day if there is mud tracked on to it.
- **Kitchen:**
 - Food Service License – Public Health Dane County
 - ✓ Upgrades required to pass an inspection
 - The mop sink installation in the furnace room is complete.
 - Steve Misustin recommends a storage closet for stuff stored in the furnace room
 - Potentially put this by the soda machine. Jon will review and report back.
 - Remove a section of bow storage to make room for the storage closet
 - There are carpenters on the membership list, could reach out to have them assist to meet hours
 - Purchasing a metal cabinet is also an option
 - The installation of the hand washing sink in the kitchen is nearly complete.
 - Steve Misustin has the new faucet and plans to complete the project tomorrow
 - Steve will work with Susan Percy on doing a virtual inspection
 - ✓ Board members need to complete the online Food Handler Course
 - No cost for Food Service course if completed by the end of April
 - Course takes approximately 3 hours to complete
 - Certification needs to be renewed every 3 years
- **Membership:**
 - Thru March 2020 we had 268 total members on 164 total memberships:
 - ✓ 85 complimentary members on 55 memberships
 - ✓ 21 early 2019 members on 11 memberships
 - ✓ 162 regular members on 98 regular memberships
 - Thru March 2019 we had 274 total members on 175 total memberships:
 - ✓ 78 complimentary members on 53 memberships
 - ✓ 35 early 2018 members on 23 memberships
 - ✓ 161 regular members on 99 regular memberships
 - Working memberships with current Covid-19 precautions, concerns regarding ability to meet hours for the year
 - ✓ Discussed option of a reduction of hours; will continue to reassess at June 1st meeting
- **Maintenance:**
 - Spring/Summer cleanup – Delayed due to Covid-19
 - Work opportunities tab
 - ✓ Jon will update this week with additional projects that can be completed.
 - ✓ Jon has lawn mowing set up; Jon is working on setting up a calendar listed with a schedule. Jon will work with Kurt to have this schedule posted on the website
 - List of projects/ideas for 2020
 - ✓ Jon will coordinate cleaning out the drainage ditch near Joe Pertzborn's property.
 - Jon would like to have Jerry join him and meet with Joe to discuss the drainage ditch to ensure both parties agree of what needs to happen.
 - Can we ask to borrow Kevin Neller's bobcat to remove the large pieces of wood that are piled up at the end of the drainage.
 - ✓ Problem cherry tree along shared border with Joe Pertzborn. Joe will cut the tree down.
 - Cherry tree was cut down and property line all cleaned up.
 - Ken Meier will be coming in and cutting various problem trees and downed trees. One very large dead tree by where the 30/40 NFAA target used to sit that we should take down but will require additional help. Jon will coordinate finding additional people to help cut and haul.
 - ✓ Modifications to the 3D & NFAA outdoor ranges for safety concerns
 - NFAA 30/40 target was moved by Jeff. Need to look at possibly building a back stop for that target for safety. Jeff also suggested another back stop on one of the targets where the shot is towards the Ice Age Trail.

- ✓ Additional shelving in storage room
 - ✓ Bow hangers for outdoor range - will finish in the spring
 - ✓ Chad Worrall is pricing out replacement storage room doors
 - ✓ Jon will work with neighbors to clean up yard in conjunction with building the platform stand in the broadhead shooting area
- **Tournaments:**
 - Vortex Open
 - ✓ Kurt will follow up with Vortex to confirm the May 1st email to last year's participants.
 - Use Sign Up Genius website for worker sign up – Kurt Baus
 - ✓ It shows everyone immediate shifts that are available, prevents a lot of back & forth email communication
 - ✓ It is a free service
 - ✓ Kurt can assign a tournament director to prevent being the middleman
 - Will discuss potential for future tournaments at June 1st meeting; determine what phase the state is in within the Badger Bounce Back plan
 - Alan discussed option of other shoots
 - **Leagues:**
 - Summer 3D league– Delayed due to Covid-19
 - The board believes there is a way to have a 3D league this summer. Need to work out the details to make it to happen. The governor's new order allows golf and outdoor archery is very similar. We will not be able to enjoy a few beers and dinner in the clubhouse, but we should be able to come up with a plan to allow people to shoot if we spread out the shooting over the week and follow social distancing guidelines.
 - **Media/Communications:**
 - Use MailChimp for communication to the Blackhawk membership
 - ✓ Kurt's Gmail account has reached its maximum amount of emails, causing emails to be marked as spam
 - ✓ Has tested this service with his brother to see how this would look, it worked out
 - Allows people to unsubscribe from the emails
 - Easier to maintain the contact list
 - Can track how many people open the email
 - Website calendar
 - ✓ Is currently updated
 - ✓ Will update further regarding leagues and 3D course as the information becomes available
 - ✓ May 1st Vortex sends emails to all previous registered shooters
 - ✓ Registration for Vortex will be open to everyone else on June 1st
 - Kurt & Jason to divide duties
 - **Youth Program:**
 - No discussion
 - **Club Improvements:**
 - No discussion
 - **Old Business:**
 - No discussion
 - **New Business:**
 - Buy/Sell Trade day @ Blackhawk – on hold
 - Discuss any other new business items
 - **Any Other Issues**
 - No other issues discussed
 - **Motion to Adjourn**
 - Seeing no further business, Dale made motion to adjourn; motion seconded by Amy; motion approved.

Next board meeting will be on **Monday June 1, 2020 at 6:30PM.**
Respectfully submitted by Amy Crooks